



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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## **MINUTES of the** **HUMAN SERVICES BOARD**

☐ Regular Board Meeting    ☐ Special Board Meeting    ☒ Committee Meeting

Type of Committee: \_\_\_\_\_ Audit Committee

Date and Time of Meeting: Thursday, January 19, 2017 at 2:00 p.m.

Person Taking Minutes: Lynn Probst

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present:            Jenny Henkel, Dick Johns, Charles Rayala

Members Excused:        None

Staff Present:              Lynn Probst

### **I. MEETING CONVENED**

The meeting was convened at 2:00 P.M. by Chairman Rayala and it was noted that posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE AGENDA OF CURRENT MEETING**

Motion by Henkel, seconded by Johns to:

**APPROVE THE AGENDA AS DISTRIBUTED.**

All ayes, motion carried.

### **III. APPROVE PREVIOUS MEETING MINUTES**

Motion by Johns, seconded by Rayala to:

**APPROVE MINUTES FROM DECEMBER 22, 2016.**

All ayes, motion carried.

### **IV. COMMUNICATIONS AND REPORTS** - None

**V. REVIEW OF INVOICES**

Probst explained all vouchers as necessary. The Committee reviewed and authorized all vouchers submitted for The Human Service Center.

Motion by Johns, seconded by Henkel to:

**APPROVE ALL INVOICES SUBMITTED FOR THE HUMAN SERVICE CENTER.**

All ayes, motion carried.

**VI. NEXT MEETING DATE**

Thursday, February 16, 2017 at 2:00 pm

**VII. ADJOURNMENT**

Motion by Henkel, second by Johns to:

**ADJOURN THE MEETING**

All ayes, motion carried.

Meeting adjourned at 3:00 P.M.

Respectfully submitted,

Lynn Probst  
Financial Manager