



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

MINUTES of the **HUMAN SERVICES BOARD**

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, July 9, 2020 at 4:30 P.M.

Person Taking Minutes: Angela Paddock

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Dick Johns, Ron Kressin, Maggie Peterson, Tom Rudolph, Nancy Tauer

Members Excused: Alan VanRaalte, Vern Wiggerhauser, Jeannie Weyers

Members Absent:

Staff Present: Chuck Lechmaier, Angela Paddock, Donna Shimeck

Others Present:

I. MEETING CONVENED

Chair Kressin called the meeting to order at 4:30 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Tauer, seconded by Johns to:

APPROVE THE MINUTES FROM MARCH 12, 2020 AS PRESENTED.

All ayes, motion carried.

III. ELECTION OF OFFICERS: ACTION ITEM

Kressin opened the floor for Chair nominations. Motion by Tauer to:

NOMINATE RON KRESSIN FOR BEHAVIORAL HEALTH COMMITTEE CHAIR.

There being no further nominations, motion by Rudolph, second by Tauer to:

CLOSE FLOOR TO CHAIR NOMINATIONS.

All ayes, motion carried. Ron Kressin elected as Behavioral Health Committee Chair.

Floor opened for Vice Chair nominations. Motion by Johns to:

NOMINATE TOM RUDOLPH FOR BEHAVIORAL HEALTH COMMITTEE VICE CHAIR.

There being no further nominations, motion by Johns, second by Tauer to:

CLOSE FLOOR TO VICE CHAIR NOMINATIONS.

All ayes, motion carried. Tom Rudolph elected as Behavioral Health Committee Vice Chair.

Floor opened for Secretary nominations. Motion by Tauer to:

NOMINATE MAGGIE PETERSON FOR BEHAVIORAL HEALTH COMMITTEE SECRETARY.

There being no further nominations, motion by Rudolph, second by Tauer to:

CLOSE FLOOR TO SECRETARY NOMINATIONS.

All ayes, motion carried. Maggie Peterson elected as Behavioral Health Secretary.

IV. VACANCY AND RECRUITMENT UPDATE

Lechmaier provided the committee with a vacancy and recruitment update. The Mental Health Therapist vacancy was filled by Tami Erickson on June 22, 2020. The agency currently has vacancies with the ESP Service Facilitator, CCS Service Facilitator and CSP Case Manager positions.

V. COMMUNITY ENGAGEMENT UPDATE

Shimeck updated the committee on recent community engagement efforts including the HSC and Social Services joint staffing meetings which started in May to allow for our agencies to better coordinate treatment and care and staff mutual clients. In addition, HSC continues to attend the Community Coalition of Forest County monthly meetings, Oneida County AODA Coalition meetings, Tobacco Coalition meetings, Vilas County CST Coordinating Committee meetings and The HOPE Coalition meeting (The HOPE conference will be in August).

VI. OUTPATIENT CLINIC UPDATE

Shimeck explained that HSC staff continue to provide services remotely via telehealth and telephone. Due to the Emergency Order ending HSC will need to write a variance/waiver to extend the use of telephone only services during this pandemic. Paperwork has been received from The Division of Quality Assurance for the recertification that will occur in September for the AODA and Mental Health Outpatient Programs. This paperwork is due to the state by the end of July.

VII. OWI COURT UPDATE

The judges decided to begin OWI Court again with many safety precautions in place explained Shimeck. July 7th was the first court date. Groups will not yet start again per HSC phased reopening guidelines. Clients have continued with individual treatment with Marcus, HSC AODA Therapist.

VIII. COMPREHENSIVE COMMUNITY SERVICES UPDATE

Lechmaier explained HSC has submitted paperwork for the CCS recertification and will be submitting an application for a variance to make sure the CCS program follows DHS regulations. In addition, HSC continues to work on expanding their recovery community of contracted providers and are close to establishing a psychotherapy provider for Forest County and remote psychotherapy providers (telehealth) that can be utilized across all three counties.

IX. Community Recovery Services Update

HSC's CRS program had its biannual monitoring review where the Division of Care and Treatment reviewed a sample of files and had no findings regarding the service facilitators service plans and assessments. Lechmaier praised the case managers for their continued dedication to the CRS benefit and the amount of work they have put into their plans and assessments, as well as the time they spend educating providers on note requirements to ensure compliance.

X. RESIDENTIAL CARE AND FAMILY CARE UPDATE

Lechmaier explained that HSC continues to have monthly meetings with each case manager regarding treatment and care of clients in residential care and have continued focus on ensuring services are recovery oriented. For some of the older clients HSC serves, medical issues have eclipsed their mental health issues. When this occurs, clients are referred to the ADRC for an assessment to determine Family Care eligibility. This month two clients will be transitioning into Family Care. For Clients who continue to have mental health issues, HSC coordinates care with the Family Care organization. Discussion occurred around the continued need to education guardians on the benefits of Family Care. This is a benefit for clients, but some guardians refuse Family Care which can delay clients having assistance in meeting their medical needs which are not services HSC provides.

XI. COMMUNITY SUPPORT PROGRAM UPDATE

HSC currently has a vacancy within the CSP program, however one of the CCS Service Facilitators has been cross trained to ensure CSP client needs are addressed. The CSP team recently participated in E-IMR training (evidenced based practice training focused on teaching individuals how to address mental health needs by activities of daily living).

XII. WOMEN'S GRANT UPDATE

Shimeck clarified that HSC has hired Erickson for the Mental Health/AODA therapist who will be working with the Women's Grant. The program Service Facilitator, Wojtusik has started her training and HSC is anticipating enrolling clients into the program. However, HSC has not received this contract from the state. Another addition to the program will be a Recovery Coach, employed by Marshfield Clinic starting in September. Funding for the Women's Grant will be received this fiscal year; however, HSC will be required to reapply for 2021 once the GFO comes out in September or October.

XIII. EMERGENCY SERVICES PROGRAM UPDATE

Shimeck explained that during the pandemic HSC has completed all crisis assessments via telephone and will continue to provide services in this fashion during the agency's phased reopening. The number of crisis assessments has declined during the onset of the pandemic, however recently an increase has been realized since June into July.

A. Crisis Bed Emergency Services Report

Shimeck presented report that tracked 56 screens in June, up from the 39 screens that were completed in April.

XIV. NEXT MEETING DATE

August 13, 2020 at 3:00 P.M. will be the next Behavioral Health Committee meeting date.

XV. ADJOURNMENT

Chair Kressin adjourned the Behavioral Health Committee meeting at 5:18 P.M.

Respectfully submitted,

Angela Paddock
Human Resource & Operations Manager