



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

MINUTES OF THE HUMAN SERVICES BOARD

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, May 11, 2017, at 4:00 P.M.

Person Taking Minutes: Michelle Bellile

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Jenny Henkel, Dick Johns, Bill Korrer, Ronald Kressin, Nancy Tauer, Charles Rayala, Tom Rudolph, Paul Spencer Jr., Alan VanRaalte

Members Excused: None

Members Absent: None

Staff Present: Chuck Lechmaier, Donna Shimeck

Others Present: Lon Voils

I. MEETING CONVENED

Chairman Rayala called the meeting to order at 4:00 P.M. It was noted that the agenda has been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE AGENDA OF CURRENT MEETING

Motion by Tauer, seconded by VanRaalte to:
APPROVE THE AGENDA AS DISTRIBUTED.
All ayes, motion carried.

III. APPROVE PREVIOUS MEETING MINUTES

Motion by Rudolph, seconded by VanRaalte to:
APPROVE THE MINUTES AS PRESENTED FROM APRIL 13, 2017.

All ayes, motion carried.

IV. BEHAVIORAL HEALTH PROGRAM UPDATES:

Shimeck discussed the development of a Behavioral Health Department task list. Feest, Shimeck and Lechmaier to meet to review list, plan of action to complete tasks, designate responsible parties and completion due dates.

A. Outpatient Services

Shimeck discussed the progression of the new AODA counselor. Roberta Marcus has started seeing clients and is learning the functions of OWI Court.

Agency AODA counselor Hartlep is staffing at KOINONIA weekly. There are currently six to seven agency clients in KOINONIA.

Shimeck discussed AODA prevention. Shimeck, along with Kate Gardner, Emily Rhode and Officer Tyler Young and other professional partners, presented and discussed Truancy Court at a youth conference.

CAST training will be hosted at the agency on June 20-24, 2017. Prevention dollars were used to purchase the curriculum.

B. Case Management Services

Lechmaier discussed an upcoming site survey for the CCS Program. The survey is scheduled to occur on June 1, 2017. Lechmaier relayed details on an upcoming CCS regional meeting, AODA residential services, outreach and training with area providers and parties interested in providing CCS services. Lechmaier passed around a timeline, detailing changes made to the CCS program.

A desk review is currently underway for the CSP Program.

Lechmaier discussed building upon Employment Related Skills for consumers enrolled in CSP and CCS.

C. Emergency Services

Shimeck discussed next steps for the Emergency Services Dementia Grant. Shimeck and staff met with the tri-county collaborators to discuss training opportunities. Two staff from each Department of Social Services will be offered Dementia training. Shimeck discussed collaborating with Nicolet College to participate in training officers and AODA students on Chapter 51 through role playing and lecture.

Shimeck distributed the Emergency Services Report, detailing the crisis bed utilization, number of screens, detentions, and diversions. Shimeck to clarify crisis bed numbers, specifically if it reports number of people versus number of days.

V. PERSONNEL UPDATE

Shimeck discussed the following open positions: CCS Service Facilitator and Crisis Service Facilitator. Interviews for both positions are being scheduled. An offer of employment was extended to a candidate for the CCS Service Facilitator position, however, was declined as the candidate was no longer interested in relocating.

Shimeck reported the resignation of Outpatient Mental Health Therapist, Mary Patterson-Delap. Patterson-Delap is retiring, effective July 5, 2017. Clients may transition to other agencies or may start services with another agency therapist.

Shimeck reported the resignation of AODA counselor, Chris Hartlep, effective July 7, 2017. Hartlep is moving out-of-state. Shimeck informed the Committee Hartlep received high praise from a local judge in regards to his performance with OWI Court clients and the program.

VI. FAMILY CARE UPDATE

Lechmaier provided the following enrollment information:

- Forest County (transition period runs from July 1 to August 1): 76 consumers will be transitioning; of those 76, 25 are agency consumers. To date: 9 consumers have enrolled: 5 chose Lakeland, 4 chose Community Link and 0 chose IRIS
- Oneida County (transition period runs from July 1 to October 1): 309 consumers will be transitioning; of those 309, 113 are agency consumers. To date: 12 consumers have enrolled: 5 chose Lakeland, 7 chose Community Link and 0 chose IRIS
- Vilas County (transition period runs from July 1 to September 1): 146 consumers will be transitioning; of those 146, 63 are agency consumers. To date: 6 consumers have enrolled: 3 chose Lakeland, 3 chose Community Link and 0 chose IRIS

VII. HIGH COST PLACEMENT: DISCUSSION

Shimeck provided the Committee an update on a potential high cost placement consumer. At this time, the consumer has been placed in Winnebago Mental Health Institute, however, placement at UCLA may still occur. Shimeck will provide further updates as the placement progresses.

VIII. NEXT MEETING

Thursday, June 8, 2017 at 4:00 P.M.

IX. ADJOURNMENT

Motion by Tauer, seconded by Rudolph to:

ADJOURN THE MEETING.

Meeting adjourned 4:50 P.M.

Respectfully submitted,

Michelle Bellile
Administrative Assistant