



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Finance Committee

Date and Time of Meeting: Thursday, January 10, 2019 at 3:30 P.M.

Person Taking Minutes: Michelle Bellile

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: David Campbell, Dave Hintz, Bill Korrer, Ronald Kressin, Maggie Peterson, Alan VanRaalte

Members Excused: None

Members Absent: Tom Tallier

Staff Present: Tamara Feest, Keith Haselton, Michelle Bellile

Others Present: None

I. MEETING CONVENED

The meeting was convened at 3:30 P.M. by Chairman Korrer and it was noted that posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by VanRaalte, second by Hintz to:

APPROVE THE MINUTES AS PRESENTED FROM NOVEMBER 26, 2018.

All ayes, motion carried.

III. 2018 FINANCIAL UPDATE: DISCUSSION

Haselton distributed the Statement of Activities by Program, Statement of Net Position as of November 30, 2018 and Reserve Account Analysis. Haselton stated the projected deficit is significantly lower than projected. Numerous factors attributed to this turn-around, with lower than budgeted hospitalizations having the greatest impact. Haselton discussed the WIMCR reconciliation/reimbursement process and time lag, and greater interest earned

on the Agency bank accounts. The Committee complimented Haselton in the positive increase in interest earned.

IV. MILEAGE REIMBURSEMENT RATE: INFORMATION

Haselton informed the Committee the 2019 mileage reimbursement rate increased to \$0.58 per mile. 2019 vouchers will be e-mailed and paper copies made available at Board.

V. BUDGET AND FISCAL STRATEGY DEVELOPMENT: ACTION ITEM

A. Prioritize TMG Recommendations Section: General Agency/Management: Action Item

Discussion occurred on the ranking of the General Agency/Management section of the TMG study. Discussion occurred on whether to submit the information to the three counties, including a priority list, and plans to improve relationships between the counties and The Human Service Center. Motion by VanRaalte, second by Peterson to:

ADOPT THE PRIORITIES AS PRESENTED.

All ayes, motion carried.

B. Review TMG Recommendations Section: AODA/KOINONIA, MH: Action Item

Discussion occurred on prioritizing the recommendations, ongoing improvements and status label change to reflect accomplishments. Discussion occurred on reviewing the section and utilizing a ranking system of Priority/Medium/Low. Agenda item will be continued on a future agenda. No formal action taken.

C. Next Steps: Action Item

The Committee discussed reviewing and ranking of the AODA/KOINONIA, MH recommendations section for the next meeting, Feest to prepare next section for review. Discussion occurred on supplying the revised 2018 budget forecast, along with a letter, to the respective County Chairs and select personnel for each county. No formal action taken.

VI. NEXT MEETING DATE

Thursday, February 14, 2019 at 2:30 P.M.

VII. ADJOURNMENT

Motion by Peterson, second by Campbell to:

ADJOURN THE MEETING.

All ayes, motion carried.

Meeting adjourned at 4:41 P.M.

Respectfully submitted,

Michelle Bellile Administrative Assistant