



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, August 12, 2021 at 3:00 P.M.

Person Taking Minutes: Melissa Gauthier

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Ron Kressin, Nancy Tauer, Jennifer Dornfeld, Holly Tomlanovich(via Teams), Alan VanRaalte

Members Excused: Cindy Gretzinger

Members Absent: Maggie Peterson

Staff Present: Hugo Vargas, Donna Shimeck, Keith Haselton, Melissa Gauthier

Others Present: Bill Korrer

I. MEETING CONVENED

Chair Kressin called the meeting to order at 3:00 P.M. It was noted that a quorum was present, and the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Dornfeld, seconded by Tauer to:

APPROVE THE MINUTES FROM JULY 15, 2021 AS PRESENTED.

All ayes, motion carried.

III. MH AND SUD ARPA FUNDS UPDATE

The Committee was provided an American Rescue Plan Act(ARPA): Proposed Funding for Mental Health and Substance Use Services document. Shimeck provided a brief overview of the ARPA update including that the funding for Wisconsin would be around \$47 million with a plan to increase community-level supports for people who have been grappling with mental health and substance use challenges.

IV. VACANCY AND RECRUITMENT UPDATE

Vargas reported that 2 CCS Service Facilitators submitted their resignations recently. Vargas reported that several interviews took place on July 29th and 2 CCS Service Facilitator positions were filled. Both candidates are set to start on August 16th. Brittany Higgins has a Masters of Social Work and Kayla Mountjoy has a Bachelor's Degree in Human Development and Family Studies. There is still one CCS Service Facilitator position open.

Vargas reported that there is still one Mental Health Technician position available in the budget and Vargas and Shimeck are currently assessing when to fill that position based upon enrollment in the CSP program. Vargas also reported that Heather Mikkelson, one of HSC's Behavioral Health therapists, has put in her resignation with her last day being September 9th. Mikkelson and Shimeck are working on a transition plan for Mikkelson's clients and recruitment has begun to fill the position.

V. COMMUNITY ENGAGEMENT UPDATE

Shimeck updated the committee on recent community engagement efforts. Shimeck reported that the Northern Regional Crisis Grant consortium funds every year for 2 staff from each county to attend the Crisis Conference. This year HSC will have 6 staff members attend the conference. Shimeck reported that the consortium has asked Bridget Plautz, HSC's Emergency Services Coordinator, to present at the next regional meeting the Orientation and Training that she developed for Emergency Services staff.

Shimeck reported that HSC continues to participate in the Social Services joint staffing meetings. Oneida County meets on a regular basis and Forest County does not have as many clients in common so meetings are scheduled as needed. Shimeck reported that HSC has been working with Vilas County Department of Social Services to establish new dates and times for the collaboration meetings.

Shimeck also reported that HSC continues to have a presence virtually in the branch offices and to date 1 referral has been received from Vilas County and Forest County has made 4 referrals since January.

Shimeck also reported that the tri-county manager's meeting took place and there was discussion regarding the Families First that is being implemented in the Department of Social Services offices. Shimeck reported that she has asked to allow HSC to be a part of their ROOTS training so HSC staff can have the same

training in order to provide the same information to families HSC and social services have in common.

Shimeck reported that the Forest County Community Coalition has been difficult for her to attend as it is the same time as the Office of Children's Mental Health Access committee meeting which she is a co-chair. Shimeck reported these meetings have gone back to in-person only making attending even more difficult.

Shimeck also reported that she continues to be present at the Oneida County AODA Coalition monthly meetings and works with coalitions to collaborate on SUD prevention. Shimeck also reported that a survey was completed by community members to complete a comprehensive community assessment on substance use in Oneida County. Shimeck reported that now that the surveys are completed, they will hold focus groups in which Shimeck will help moderate 2 of the focus groups and participate in one.

Vargas reported that Vilas County CST is planning a back to school night and they are currently discussing an action plan. Vargas reported that they are looking to split time working with school staff directly to familiarize them with the programs HSC has and setting up a table to speak directly to parents. Vargas also reported that there was discussion about a systemic barrier to growth for providers contracting with county agencies in regards to profit limits and trying to brainstorm solutions to address the issue.

VI. COMPREHENSIVE COMMUNITY SERVICES UPDATE

Vargas reported that CCS continues to receive many referrals for this program. Vargas reported that 21 referrals have been received for children and 20 referrals for adults and there are currently 60 clients enrolled in CCS. Vargas reported that we are continuing to try and increase contracted providers in this program to meet the needs of the clients.

VII. COMMUNITY SUPPORT PROGRAM UPDATE

Vargas provided a CSP update. Vargas reported that all 3 of the Mental Health Technicians have completed their trainings and are now going out in the community to work with clients. Vargas reported that the CSP program recently received the certificate of recertification for 2 years. Vargas reported there are currently 23 clients enrolled in this program.

VIII. OUTPATIENT CLINIC UPDATE

Shimeck reported that there are currently 191 clients being seen through the AODA Outpatient Clinic, 200 in OWI, and 340 clients in Mental Health Outpatient Clinic. Shimeck reported that the outpatient clinic is continuing to audit their files.

A. 2022 OUTPATIENT CONTRACTED PSYCHIATRIC PRESCRIBER UPDATE

Shimeck reported that Dr. Mannem has informed Shimeck and Haselton that he plans on working fewer hours in 2022 to prepare for retirement. Shimeck reported that HSC will begin the search for a new contracted psychiatric prescriber but expect that the new provider will have higher rates as Dr.

Mannem has not raised his rates in many years. Dr. Mannem has contracted with HSC for over 10 years and has been very dedicated to the clients of HSC.

IX. EMERGENCY SERVICES UPDATE

Shimeck reported that there are currently 108 clients currently in ESP. Shimeck reported that due to staff loss, the ESP staff have experienced some stress and concern in regards to having to work more on call shifts. Shimeck reported that the ESP staff worked together to brainstorm ideas and came up with a staggered work shift to help absorb some of the on-call shifts to help ease the burden.

Shimeck also reported that she has been in contact with the Vilas County jail administrator and needs to give some dates in August to meet to review the memo from HSC's attorney in regards to the removal of inmates from suicide watch.

A. EMERGENCY SERVICES REPORT

The Emergency Services Report was distributed to the committee. Vargas reported a total of 71 crisis assessments in July. Vargas also reported that the COVID- related calls evened out after the spike in June.

X. 2022 BEHAVIORAL HEALTH BUDGET

Haselton was present to report on the proposed 2022 Behavioral Health budget. A handout breaking down the proposed budget was provided to the committee members. Haselton provided a brief overview as to how budget calculations are made. The committee reviewed the program-level budgets and the total BH budget as proposed. The committee discussed the budget.

Motion by Tauer, second by Tomlanovich to:

APPROVE THE 2022 BEHAVIORAL HEALTH BUDGET AS PRESENTED IN THE AMOUNT OF \$7,769,722 AND FORWARD TO ADMINISTRATION COMMITTEE FOR APPROVAL.

All ayes, motion carried.

XI. NEXT MEETING DATE

Thursday, September 9, 2021 at 3:00 PM

XII. ADJOURNMENT

Chair Kressin adjourned the Behavioral Health Committee meeting at 4:01 P.M.

Melissa Gauthier
Administrative Assistant