



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

## MINUTES OF THE HUMAN SERVICES BOARD

Regular Board Meeting     Special Board Meeting     Committee Meeting

Type of Committee:            Behavioral Health

Date and Time of Meeting:    Friday, May 10, 2019 at 1:00 P.M.

Person Taking Minutes:      Jessica Kaul

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present:            Jenny Henkel, Dick Johns, Ron Kressin, Paul Spencer, Jr.,  
Nancy Tauer, Alan VanRaalte, Charlie Rayala, Tom Rudolph

Members Excused:            Maggie Peterson

Members Absent:            None

Staff Present:                Chuck Lechmaier, Donna Shimeck

Others Present:              Karl Tauer

### **I. MEETING CONVENED**

Chairman Kressin called the meeting to order at 1:00 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE PREVIOUS MEETING MINUTES**

Motion by Tauer, second by Rayala to:

**APPROVE THE MINUTES AS PRESENTED FROM MARCH 14, 2019.**

All ayes, motion carried.

**III. VACANCIES AND RECRUITMENT UPDATE**

Lechmaier informed the Committee that recruitment efforts continue for the vacant Mental Health Therapist position.

Lechmaier noted that Serena Adler started with HSC in April as a Comprehensive Community Services Program Service Facilitator. Hailey Sankey joined HSC in early May as a Rehabilitation Specialist.

**IV. MEETING ATTENDANCE UPDATE**

**1. Human Service Day at the Capitol**

Shimeck provided an update on the Human Service Day at the Capitol, which she and Tamara Feest attended. Meetings were held with Tom Tiffany and aide, Jeffrey Mursau from Forest County, Rob Swearingen's aide, and Mary Felzkowski's aide. Discussions were centered around proposed changes to the ESP program and proposed changes to the CLTS program.

**2. Dementia Workgroup Update**

Shimeck told the committee that Feest has joined a statewide Dementia Workgroup committee. This will help ensure that Northeast Wisconsin will be represented.

**3. Mental Health Summit**

Lechmaier informed committee of our participation in the Mental Health Summit, which included a summary of the governor's proposed Budget. The remainder of the summit centered around access to mental health care, mental health provider shortages throughout the state, and the work that's being done with schools to focus on mental health.

**V. COMMUNITY SUPPORT PROGRAM UPDATE**

**A. Division of Quality Assurance Recertification Site Survey**

Lechmaier provided an update regarding the Division of Quality Assurance Site Survey, which will take place on May 14, 2019. This Site Survey is to ensure compliance with DHS 63. Feedback will be provided following survey.

**VI. COMPREHENSIVE COMMUNITY SERVICES PROGRAM UPDATE**

**A. Early Serious Mental Illness Grant Update**

Lechmaier provided an update on the Early Serious Mental Illness Grant. Grant funds were used to hire Rehabilitation Specialist Hailey Sankey. Sankey is training in CCS, CSP, and ESP programs. Shimeck and Lechmaier are working with the Division of Care and Treatment to provide HSC staff with additional trainings to enhance knowledge of providing earlier intervention and services to youth diagnosed with an early serious mental illness.

**B. Division of Quality Assurance Recertification Desk Review**

Lechmaier discussed the 2019 recertification review for the CCS program. Because HSC was granted a two-year site certification, we only require a desk review for 2019. Recertification paperwork has been submitted.

**VII. OUTPATIENT CLINIC UPDATE**

Shimeck provided an update about Dr. Witkowski, whose last day was March 22<sup>nd</sup>, 2019. Three other providers are also leaving the area. HSC is monitoring the need for additional outpatient psychiatry services, especially for children. Dr. Witkowski's adult clients have been transferred to Dr. Mannem.

Shimeck noted that Forest and Vilas Counties are currently considered "provider shortage areas." Oneida County is currently being re-evaluated. If Oneida County is deemed to also be a provider shortage area, practitioners in the area would be eligible to have a portion of their education loans forgiven if they provide service in the county for a certain number of years.

**VIII. EMERGENCY SERVICES PROGRAM UPDATE**

**A. Crisis Bed/Emergency Services Report**

The Crisis Bed utilization report for March was distributed and discussed. Numbers were up as crisis beds were being used for step-downs.

**B. Crisis Line Expense Grant Update**

Shimeck noted that the Crisis Line Grant funding has been extended through the end of the year to continue to build on the achievements of the prior five-year grant cycle.

**C. Crisis Bed Update**

Shimeck shared that Koinonia is now licensed to maintain 35 crisis beds, up from 16. Four of these beds will be available to HSC to use for crisis or detox when needed. Koinonia will no longer provide CCS services.

**D. High Cost Stepdown from Mendota Update**

Lechmaier provided an update on the high cost placement. At the end of March 2019, Lechmaier, Kelley Von Oepen, and service facilitator Tammy McKinney visited the individual in Mendota. On March 29<sup>th</sup>, 2019, HSC staff met with the Department of Health Services – Division of Care and Treatment staff to review the individual's treatment needs.

Lechmaier contacted several providers to discuss transitioning the individual, and a facility in the southern part of the state was decided upon. Placement happened May 7<sup>th</sup>, 2019 and was successful. HSC will continue to work with providers/guardian to monitor progress and ensure the individual's needs are met.

Shimeck praised the collaborative work of Lechmaier, Von Oepen, and McKinney that led to a successful transition.

**E. ESP Quality Improvement Grant Update**

Shimeck informed the committee that the grant funds had been awarded. HSC requested and received an additional \$20,000 in funds. HSC is in contact with 23 schools in the tri-county area. The focus of the initial grant was to educate school staff on the Emergency Services Program and to share the goals of developing Crisis teams within the schools and debriefing meetings when a student is returning from a hospital stay. Schools have now asked for HSC to attend some

of their classes and work with the students and staff to create wellness and safety plans. Initial meetings with the 23 schools have focused on educating them on the goals of the program.

Shimeck is now involved in the ACCESS committee with the Office of Children's Mental Health, and together with HCS, they are piloting "crisis cards" that students can use when they are experiencing a stressful situation in the school. The crisis card program is currently being developed and will be rolled out when school begins in August of 2019.

**F. Crisis Stabilization Innovation Incentive Awards for Long-Term Care Update**

Lechmaier provided an update on the application for the Crisis Stabilization Innovation Incentive Award. The proposal had been submitted in April, but HSC learned on May 1<sup>st</sup>, 2019 that they were not awarded the grant. However, Lechmaier noted that it was a great opportunity to further partner with and strengthen relationships with community stakeholders.

**IX. TAKE BACK EVENT AND PREVENTION EFFORTS UPDATE**

Lechmaier discussed the community-wide prescription drug and sharps "Take Back" event, held in collaboration with Public Health departments, law enforcement and County Solid Waste. Prevention funds were used to publicize the event with Rouman Cinema, NRG Media, and Channel 12. Rouman Cinema will continue to advertise medication drop-off locations in the local area.

Eagle River hosted a screening of the "Written Off" documentary in March.

Additional medication lock boxes, designed to limit access to prescription medications, were purchased and distributed to the Hope Consortium (serving the tri-county area) and the Oneida and Forest County Public Health Departments.

**X. NEXT MEETING DATE**

Thursday, June 13, 2019 at 2:00 P.M.

**XI. ADJOURNMENT**

Motion by Tom Rudolph, second by Nancy Tauer to:  
**ADJOURN THE MEETING.**

Meeting adjourned at 2:05 P.M.

Respectfully submitted,

Jessica Kaul, Administrative Assistant