



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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## **MINUTES of the** **HUMAN SERVICES BOARD**

☐ Regular Board Meeting    ☐ Special Board Meeting    ☒ Committee Meeting

Type of Committee: Developmental Disabilities

Date and Time of Meeting: Wednesday, May 10, 2017 at 3:00 P.M.

Person Taking Minutes: Michelle Bellile

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Dave Campbell, Ted Cushing, Dave Hintz, Dick Johns, Harland Lee, Paul Millan, Ken Storms

Members Excused: None

Staff Present: Kelly Von Oepen

Others Present: None

### **I. MEETING CONVENED**

Chairman Millan called the meeting to order at 3:00 P.M. It was noted that the agenda has been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE AGENDA OF CURRENT MEETING**

Motion by Lee, seconded by Campbell to:

**APPROVE THE AGENDA.**

All ayes, motion carried.

### **III. APPROVE PREVIOUS MEETING MINUTES**

Motion by Johns, seconded by Storms to:

**APPROVE MINUTES FROM APRIL 12, 2017.**

All ayes, motion carried.

#### **IV. FAMILY CARE UPDATE**

Von Oepen provided the following information from the Behavioral Health department:

- Feest attended a Managed Care Organization provider meeting, however, not much information was obtained.
- There is potential for contracting with the Managed Care Organizations for Community Support Program, Emergency Services Program, and Outpatient Clinic services.

Von Oepen provided the following Developmental Disabilities consumer enrollment numbers:

- Forest County: 9 consumers have enrolled; 5 chose Lakeland, 4 chose Community Link and 0 chose IRIS.
- Oneida County: 12 consumers have enrolled; 5 chose Lakeland, 7 chose Community Link and 0 chose IRIS.
- Vilas County: 6 consumers have enrolled; 3 chose Lakeland, 3 chose Community Link and 0 chose IRIS.

#### **V. PERSONNEL UPDATE**

Von Oepen provided the following personnel information:

- 2 Adult Case Managers and 2 Registered Nurses have accepted positions with Lakeland.
- 3 Adult Case Managers and 1 Registered Nurse have accepted positions with Community Link.

Start dates for the Case Managers and Registered Nurses will be staggered. Start dates are scheduled for July through August or September.

A Birth to 3 Service Coordinator has accepted a position with Lakeland. The scheduled start date is May 15, 2017.

Interviews have been scheduled for a Birth to 3 Service Coordinator and a Speech Language Pathologist. Von Oepen reported a position was offered to a Speech Language Pathologist that previously interviewed; however, she was unable to accept the position at this time.

#### **VI. ADULT WAIVER PROGRAM UPDATE**

Von Oepen reported the waiting list is now managed by the Aging and Disability Resource Center of the Northwoods.

Von Oepen reported on a client needing relocation from the Crandon nursing home.

Von Oepen stated that several of the 1-2 Bed Adult Family Homes are moving without notice, causing concerns with timely certification of their new homes.

Discussion occurred on grant funding, county funding and budgetary impact to the agency.

## **VII. BIRTH TO 3 PROGRAM UPDATE**

Von Oepen reported the following Birth to 3 Program referral information for April:

- 19 referrals received
  - Forest County: 2 referrals
  - Oneida County: 6 referrals
  - Vilas County: 11 referrals

Referrals have come from many different sources: Headstart, Marshfield Clinic, Ministry Medical, Sacred Heart Hospital, WIC, Peter Christiansen, WETrac, and parents.

Von Oepen will be meeting an Occupational Therapist and a Speech Language Pathologist for possible summer help.

## **VIII. CHILDREN'S LONG-TERM SUPPORT SERVICE PROGRAM UPDATE**

Von Oepen reported two children on the waiting list. However, both are in the process of being added to services. Three new referrals have been received and if they are found functionally eligible, will be added to the waiting list.

Von Oepen reported that remaining funding for any children transitioning to Family Care is added back into the Children's Long-Term Support Service program. This will allow additional children to be added to services as referred.

The CLTS waiver renewal has been approved by the Federal Government. New titles have been given to some of the services.

Von Oepen stated a draft CCOP manual has been received. The agency has the upcoming quarter to review and provide comment back to the State. Once all feedback has been received and taken into consideration, the State will issue a final manual. While it appears to be flexible like the Family Support Program was, new categories have been noticed as well as changes in allowable services. Von Oepen is hopeful that further information will be relayed during several upcoming CLTS/CCOP meetings.

Von Oepen reported the CLTS Service Coordinator attended the Circles of Life

Conference.

**IX. MEDICAL ASSISTANCE PERSONAL CARE PROGRAM UPDATE**

Von Oepen reported a total of 187 consumers are receiving personal care services.

Von Oepen discussed the future of the MAPC program in the agency. A small scale program will continue to be administered. Clients served will be agency Behavioral Health consumers and children enrolled in the CLTS program. Von Oepen stated the program could be expanded in the future.

Von Oepen stated Liberty Health will start assessments for the MAPC consumers as of July 1, 2017. HSC MAPC nurses will be responsible for the 50 to 60 day supervisory visits.

**X. NEXT MEETING DATE**

Wednesday, June 14, 2017 at 3:00 P.M.

**XI. ADJOURNMENT**

Motion by Hintz, seconded by Cushing to:

**ADJOURN THE MEETING.**

Meeting adjourned at 3:27 P.M.

Respectfully submitted,  
Michelle Bellile  
Administrative Assistant