



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

MINUTES of the **HUMAN SERVICES BOARD**

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: _____ Audit Committee

Date and Time of Meeting: Wednesday, December 20, 2017 at 2:00 P.M.

Person Taking Minutes: Lynn Probst

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Jenny Henkel, Charles Rayala, Tom Rudolph

Members Excused: None

Staff Present: Lynn Probst

I. MEETING CONVENED

The meeting was convened at 2:00 P.M. by Chairman Rayala and it was noted that posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Rudolph, seconded by Henkel to:

APPROVE MINUTES FROM NOVEMBER 16, 2017.

All ayes, motion carried.

III. REVIEW OF INVOICES OF THE HUMAN SERVICE CENTER

Probst explained all vouchers as necessary. The Committee reviewed and authorized all vouchers submitted for The Human Service Center. Motion by Henkel, seconded by Rudolph to:

APPROVE ALL INVOICES FOR THE HUMAN SERVICE CENTER.

All ayes, motion carried.

IV. NEXT MEETING DATE

Thursday, January 18, 2018 at 2:00 P.M.

V. ADJOURNMENT

Motion by Rudolph, seconded by Henkel to:

ADJOURN THE MEETING

All ayes, motion carried.

Meeting adjourned at 2:50 P.M.

Respectfully submitted,

Lynn Probst

APPROVED