



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: System Review Subcommittee

Date and Time of Meeting: Friday, July 17, 2020 at 3:00 PM

Person Taking Minutes: Jessica Kaul

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Cheri Collins, Ted Cushing, Ron Kressin, Maggie Peterson, Nancy Tauer, Bob Thome, Alan VanRaalte

Members Excused: None

Members Absent: None

Staff Present: Tamara Feest, Donna Shimeck, Jessica Kaul

Others Present: None

I. MEETING CONVENED

The meeting convened at 3:01 P.M. by Chair Peterson, and it was noted that the posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVAL OF MINUTES FROM MARCH 10, 2020 AND JUNE 25, 2020

Motion by Kressin, second by Cushing to:

APPROVE THE MINUTES AS PRESENTED FROM MARCH 10, 2020 AND JUNE 25, 2020.

All ayes, motion carried.

III. WORKPLAN UPDATE

Feest provided the committee an updated Workplan handout and reviewed each of the Goals. Shimeck provided an update on the progress towards Goal A, noting that she and other staff members have been working diligently to update, edit, and where possible, consolidate the Policies & Procedures. She reported that 78% are now in the final review stage.

Feest reported that she received a call from the Vilas County Sheriff about implementing a Drug Abuse, Research, and Treatment (DART) program, which helps refer those arrested for drug offenses into treatment in lieu of arrest. She reported that her and Shimeck will meet with a Sheriff's officer to discuss more specifics.

An update on Goal B was provided. Work on this Goal is essentially finished, new Board Bylaws will go into effect in October 2020.

Goal C will be reviewed in today's meeting.

Regarding Goal D, Feest reported that HSC requested and received approval to present at Forest, Oneida, and Vilas county full board meetings in August. Feest and Chairman Korrer will present. The committee discussed the best plan for a future presentation schedule with each county and whether we should request quarterly presentations for specific county committees (including Social Services or Administration) versus Full Board. Further discussion determined that we should request quarterly presence at F/O/V full county board meetings and F/O/V DSS committees as needed (or as requested by each county's DSS committee chair).

Goals E and F will be worked on following additional progress on Goals A and C.

a. Review Conflict Resolution Protocol

The committee reviewed the draft Conflict Resolution Policy which corresponds with Goal C. Feest provided a brief overview of the policy and why it is important for us to have this in place. Feest raised the specific concerns and questions that she has about the first draft. She explained that this policy is specific to any county or HSC board member who receives a complaint from a client for services by county departments or HSC.

Committee discussed the policy and the language used in several portions. Committee determined the best edits and changes to the language. Policy will be edited according to feedback before the next meeting.

IV. NEXT MEETING DATES

July 31st, 2020 at 3:00 PM

August 14th, 2020 at 3:00 PM

V. ADJOURNMENT

There being no further business, Chair Peterson

ADJOURNED THE MEETING.

Meeting adjourned at 4:02 P.M.

Respectfully submitted,

Jessica Kaul
Administrative Assistant

APPROVED