



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES OF THE HUMAN SERVICE BOARD OF FOREST, ONEIDA AND VILAS COUNTIES

Date and Time of Meeting: **Wednesday, March 21, 2018, 6:00 P.M.**

Recorder*: Judy Citro, Human Resource, Facilities & Operations Manager

*Minutes reflect the recorder's notations of actions taken and are subject to approval by the appropriate Committee and/or Board.

MEMBERS PRESENT: Dave Campbell, Ted Cushing, Jenny Henkel, Dave Hintz, Dick Johns, Bill Korrer, Ron Kressin, Harland Lee, Paul Millan, Maggie Peterson, Charles Rayala, Paul E. Spencer, Jr., Ken Storms, Nancy Tauer, Alan VanRaalte

MEMBERS EXCUSED: Tom Rudolph

MEMBERS ABSENT: None

STAFF PRESENT: Judy Citro, Tamara Feest, Keith Haselton, Chuck Lechmaier

OTHERS PRESENT: Bill Freudenberg

I. MEETING CONVENED

The meeting of The Human Services Board was called to order by Chairman Peterson at 6:00 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meetings Law.

II. APPROVAL OF THE MINUTES

Motion by Tauer, seconded by VanRaalte to:

APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 21, 2018 WITH THE CORRECTION THAT JOHNS WAS NOT IN ATTENDANCE.

All ayes; motion carried.

III. DIRECTOR'S UPDATE

Feest reported on current open positions. The draft letter regarding involvement of the 51.42 in Ch. 980 supervised placements was distributed. Discussion followed. Feest will send the letter out to legislators encouraging them to take appropriate legislative action to change this statute. She will also copy all those who were listed on her draft letter.

IV. REPORT OF THE BEHAVIORAL HEALTH COMMITTEE

Rayala reported on the meeting of 3/8/18. There were no questions following his report.

V. REPORT OF THE FINANCE COMMITTEE

Peterson reported on the meeting of 3/21/2018, prior to Board, noting items discussed appear as action items on the Board agenda.

Haselton discussed excess profit reported through audits of Almost Home Again, LLC (Gilman/Phoenix House) of \$37,100 and Community Mental Health Services, Inc. (Community House) of \$26,111. Almost Home Again has made arrangements to pay back the excess at a rate of \$550.00/month and the Finance Committee agreed to this plan and is recommending approval to the Board. Community Mental Health Services, Inc. has not made any arrangement to repay the excess and has issued notice of intent to close Community House on March 31, 2018. The Finance Committee agreed, and is recommending to the Board, that March payment be withheld to recoup as much of the excess as possible (if approved by legal counsel).

Motion by Hintz, seconded by VanRaalte to:

APPROVE REPAYMENT ARRANGEMENTS OF EXCESS PROFIT AS RECOMMENDED BY THE FINANCE COMMITTEE.

All ayes; motion carried.

Haselton reviewed current fees and interest earned through current agency bank accounts with BMO Harris, Associated and mBank. Research revealed that fees could be significantly reduced by transferring the general account to Peoples Bank (from \$7,000 to \$1,500) and interest earned increased by transferring the money market account to CoVantage (from \$9,400 annually to approximately \$25,000-30,000).

Motion by Spencer, seconded by VanRaalte to:

APPROVE THE MOTION OF THE FINANCE COMMITTEE TO CHANGE THE FINANCIAL INSTITUTIONS AS OUTLINED.

All ayes; motion carried.

VI. CLOSED SESSION

Motion by Cushing, seconded by Tauer to:

ADJOURN INTO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR RESPONSIBILITY.

Roll Call Vote: Campbell, aye; Cushing, aye; Henkel, aye; Hintz, aye; Johns, aye; Korrer, aye; Kressin, aye; Lee, aye; Millan, aye; Peterson, aye; Rayala, aye; Spencer, aye; Storms, aye; Tauer, aye; VanRaalte, aye.

The Board adjourned into closed session at 6:28 P.M.

VII. RETURN TO OPEN SESSION

Motion by Cushing, seconded by Spencer to:

RETURN TO OPEN SESSION.

All ayes; motion carried.

The Board returned to open session at 6:45 P.M. Peterson reported no action was taken in closed session.

VIII. NEXT MEETING DATES

A. Board: Wednesday, April 18, 2018, 6:00 P.M.

B. Audit: Thursday, March 22, 2018, 2:00 P.M.

C. Behavioral Health: Thursday, April 12, 2018, 3:00 P.M.

D. Building & Grounds: None Scheduled

E. Developmental Disabilities: Wednesday, April 11, 2018, 3:00 P.M.

F. Finance: Wednesday, April 18, 2018, 5:30 P.M.

G. Personnel: None Scheduled

H. Policy: None Scheduled

VII. ADJOURNMENT

There being no further business, motion by VanRaalte seconded by Cushing to:

ADJOURN THE MEETING.

All ayes; motion carried.

Meeting adjourned at 6:48 P.M.

Judy Citro
Human Resource, Facilities & Operations Manager