



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, May 13, 2021 at 3:00 P.M.

Person Taking Minutes: Melissa Gauthier

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Ron Kressin, Alan VanRaalte, Nancy Tauer, Jennifer Dornfeld(via phone until 3:26 P.M. then in person), Holly Tomlanovich(via phone),

Members Excused: Cindy Gretzinger, Maggie Peterson

Members Absent:

Staff Present: Hugo Vargas, Donna Shimeck, Tamara Feest, Melissa Gauthier

Others Present:

I. MEETING CONVENED

Chair Kressin called the meeting to order at 3:00 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Tauer, seconded by VanRaalte to:

APPROVE THE MINUTES FROM APRIL 15, 2021 AS PRESENTED.

All ayes, motion carried.

III. VACANCY AND RECRUITMENT UPDATE

Vargas reported that the 2 CCS Service Facilitator positions have been filled. Michole Farrin started on May 3rd and Alexis Young will be starting on May 24th. Alexis will be the first employee hired as the CCS Service Facilitator I position. Vargas reported that there is still one Mental Health Technician position available in the budget and Vargas and Shimeck are currently assessing when to fill that position based upon enrollment in the CSP program.

IV. COMMUNITY ENGAGEMENT UPDATE

Shimeck updated the committee on recent community engagement efforts. Shimeck reported that HSC continues to participate in the Social Services joint staffing meetings as well as the coalition meetings. Shimeck reported that the Forest County Community Coalition has been difficult for her to attend as it is the same time as the Office of Children's Mental Health Access committee meeting which she is a co-chair. Shimeck reported that she stays in communication with Michelle Gobert and Mary Thornton from The Community Coalition of Forest County in- regards to projects they are doing. Shimeck reported this week is Prevention Week and passed around a flier which shows the activities planned every day this week by The Community Coalition of Forest County.

Shimeck also reported that she continues to be present at the Oneida County AODA Coalition monthly meetings and works with coalitions to collaborate on SUD prevention. Shimeck reported that she worked with the coalitions, NRG media and WJFW to work on the Drug Take Back advertising. The drug take-back event was April 24th and Wisconsin had the most take back sites at 281 and collected 59,116 pounds.

Vargas reported that he has been attending the CCoT (County Communities on Transition) coalition meetings. CCoT seeks to establish and coordinate community supports for life transitions for individuals with disabilities.

A. MENTAL HEALTH AWARENESS MONTH - WJFW

Feest reported that May is Mental Health Awareness month. HSC displayed a couple signs and ribbons in the yard as well as "Stop the Stigma" t-shirts for employees that wanted to order them. Feest reported Shimeck worked hard with WJFW to get coverage for Mental Health Awareness month. Cooper Henckel of WJFW interviewed Feest last Thursday as an overview of services, this week he is interviewing Tracy Bellman, CSP Case Manager, along with an individual who has mental illness. Next week he will spotlight our Emergency Services program, and the final Thursday in May will be the outpatient clinic.

V. COMPREHENSIVE COMMUNITY SERVICES UPDATE

Shimeck reported that CCS continues to receive many referrals for this program. Vargas reported the CCS team is working on rearranging caseloads to allow the new CCS Service Facilitators to take on some of the established clients when

they are done with training to open up the experienced CCS Service Facilitators to enroll new clients.

VI. COMMUNITY RECOVERY SERVICES UPDATE

Shimeck provided an update about the CRS program. Shimeck reported that HSC heard back from DHS regarding the audit of 2 client files that were submitted in February and no plan of correction is required. Shimeck reported DHS staff liked that direct quotes from clients were used to form the individual goals around clients' needs. There are currently 6 clients enrolled in this program.

VII. COMMUNITY SUPPORT PROGRAM UPDATE

Shimeck provided a CSP update. Shimeck reported that 2 of the Mental Health Technicians have completed their trainings and are now going out in the community to work with clients and the most recent Mental Health Technician hired is working through her training.

Shimeck reported that 21 clients are currently enrolled. Shimeck reported that CSP had its DQA audit on May 11th. Shimeck reported that most documents were viewed by the auditor through SharePoint and the auditor being in person was for the walk through and to view client documents. The CSP program passed the audit with no citations.

VIII. EMERGENCY SERVICES PROGRAM UPDATE

Vargas reported there are currently 110 clients in ESP.

A. EMERGENCY SERVICES REPORT

The Emergency Services Report was distributed to the committee. Vargas reported a total of 66 crisis assessments in April, which was a spike compared to March and April of 2020. Vargas also reported that of the 270 crisis calls that came in in April, only 3 were COVID related. Shimeck reported that they will be working with the Emergency Services team to make sure that the information is being captured as accurately as possible in-regards to defining COVID related.

IX. NEXT MEETING DATE

Thursday, June 10th at 3:00 PM

X. ADJOURNMENT

Chair Kressin adjourned the Behavioral Health Committee meeting at 3:29 P.M.

Respectfully submitted,

Melissa Gauthier
Administrative Assistant