



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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## **CORRECTED MINUTES of the HUMAN SERVICES BOARD**

☐ Regular Board Meeting    ☐ Special Board Meeting    ☒ Committee Meeting

Type of Committee: Finance Committee

Date and Time of Meeting: Thursday, July 26, 2018 at 4:00 P.M.

Person Taking Minutes: Michelle Bellile

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Dave Campbell, Dave Hintz, Bill Korrer, Ronald Kressin, Maggie Peterson, Tom Tallier, Alan VanRaalte

Members Excused: None

Members Absent: None

Staff Present: Tamara Feest, Keith Haselton, Chuck Lechmaier, Kelly VonOepen

Others Present: None

### **I. MEETING CONVENED**

The meeting was convened at 4:00 P.M. by Chairman Korrer and it was noted that posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE PREVIOUS MEETING MINUTES**

Motion by VanRaalte, seconded by Kressin to:

**APPROVE THE MINUTES AS WRITTEN FROM JUNE 20, 2018.**

All ayes, motion carried.

### **III. ELECTION OF OFFICERS: ACTION ITEM**

Korrer announced that elections for Vice Chair and Secretary were in order.

Motion by VanRaalte to:

**NOMINATE MAGGIE PETERSON AS VICE CHAIR OF THE FINANCE COMMITTEE.**

Korrer called three times for additional nominations. There being none, motion by VanRaalte, seconded by Kressin to:

**CLOSE THE NOMINATIONS AND ELECT MAGGIE PETERSON AS VICE CHAIR OF THE FINANCE COMMITTEE BY UNANIMOUS DECISION.**

All ayes, motion carried.

Motion by Peterson to:

**NOMINATE ALAN VANRAALTE AS SECRETARY OF THE FINANCE COMMITTEE.**

Korrer called three times for additional nominations. There being none, motion by Kressin, seconded by Hintz to:

**CLOSE THE NOMINATIONS AND ELECT ALAN VANRAALTE AS SECRETARY OF THE FINANCE COMMITTEE BY UNANIMOUS DECISION.**

All ayes, motion carried.

#### **IV. 2019 TRI-COUNTY BUDGET PREPARATION MEETINGS: DISCUSSION**

Haselton provided a recap of the discussions held with the Vilas and Oneida County Financial Managers. Assistance was requested in modifying the funding cuts from the counties due to upcoming Family Care payments. Haselton and Feest provided the Financial Managers with projected shortfalls due to Long-Term Care, Emergency Detentions and Trempealeau. The County Financial Managers have expressed that the Agency has projected deficits in the past that have not come to fruition and any resulting deficits should be taken from the reserve.

Discussion occurred on the Agency's Reserve account, when it is projected the agency will experience cash flow issues, and Family Care payment structure.

Haselton and VanRaalte distributed a separate analysis on the Reserve account and discussion continued on depletion of the account.

Feest explored the idea of bringing the issues before the County's Administration or Finance Committees directly, prior to the budget hearings as suggested by the Behavioral Health Committee and concurred by the Developmental Disabilities Committee. Discussion occurred on needing to present several options to the counties to avoid taking the entire projected deficit from the Reserve.

Discussion occurred on the consequences of the fiscal deficit and the impact to the population served and the community in general. Feest provided information on mandated services and how the programs administered by the Agency correlate.

Korrer suggested that a full explanation to the counties is in order and ideas on actions and preparation for the meetings were explored, as well as attendees and presenters.

**V. 2019 SYSTEMS BUDGET OVERVIEW: DISCUSSION**

Feest and Haselton discussed the accelerated timeline to produce the budget. As presented, the budget was prepared with no cuts to services offered. Haselton discussed rental expense assumptions, WIMCR reconciliation, CLTS rate setting initiative and high cost placements.

Haselton provided insight into the budgetary impact of Family Care on the agency.

Discussion occurred on the systems budget being allocated across all programs in the agency and the Systems budget coming in at \$55,000.00 higher than in 2018 due to technology licensure.

**VI. 2019 BEHAVIORAL HEALTH BUDGET: ACTION ITEM**

Feest informed the Committee that the Behavioral Health Committee approved and forwarded the department budget in the amount of \$9,072,813.00 to Finance for consideration. Feest discussed significant changes and the efforts the agency is making for cost containment and increasing billable time, including movement of clients to programs where appropriate and decreases in expenditures.

Discussion occurred on the agency being forced to reduce its surplus and the level of comfort in approving a budget with a large deficit. Suggestions to outline ideas to reduce the deficit in an effort to support or defend taking the deficit from the Reserve account were made. Discussion on overhead, cutting and rebuilding programs, impact of programs lost due to Family Care occurred. Chair Korrer stated he has a high degree of confidence in the Management Team that the budget presented is realistic and reflects the needs of the agency.

Discussion occurred on the upcoming Family Care payments and having shared responsibility in the payments because the services eliminated were provided by both the County of Department of Social Services and The Human Service Center. It was suggested a subcommittee be formed to resolve or reduce Agency budgetary issues going forward with representation from all three counties. Motion by Kressin, seconded by Campbell to:

**ACCEPT AND FORWARD THE BEHAVIORAL HEALTH BUDGET IN THE AMOUNT OF \$9,072,813.00 TO THE FULL BOARD AND TO FORM A COMMITTEE TO LOOK INTO OPTIONS OR ALTERNATIVES TO ADDRESS THE LEVEL OF DEFICIT.**

All ayes, motion carried.

**VII. 2019 DEVELOPMENTAL DISABILITIES BUDGET: ACTION ITEM**

Feest discussed expanded revenue areas and expense reductions in the 2019 Developmental Disabilities budget. Motion by Kressin, seconded by Hintz to:  
**ACCEPT AND FORWARD THE DEVELOPMENTAL DISABILITIES BUDGET IN THE AMOUNT OF \$2,098,551.00 TO THE FULL BOARD AND TO FORM A COMMITTEE TO LOOK INTO OPTIONS OR ALTERNATIVES TO ADDRESS THE LEVEL OF DEFICIT.**

All ayes, motion carried.

**VIII. NEXT MEETING DATE**

Set at Board

**IX. ADJOURNMENT**

Motion by Hintz, seconded by Kressin to:

**ADJOURN THE MEETING.**

All ayes, motion carried.

Meeting adjourned at 5:49 P.M.

Respectfully submitted,

Michelle Bellile  
Administrative Assistant