



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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## **MINUTES of the** **HUMAN SERVICES BOARD**

☐ Regular Board Meeting    ☐ Special Board Meeting    ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, March 11, 2021 at 3:00 P.M.

Person Taking Minutes: Melissa Gauthier

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Ron Kressin, Alan VanRaalte, Nancy Tauer, Jennifer Dornfeld(via phone), Holly Tomlanovich(via phone), Maggie Peterson(via video) joined 3:12 PM

Members Excused: Cindy Gretzinger

Members Absent:

Staff Present: Hugo Vargas, Donna Shimeck, Hailey Sankey, Rachel Kuester, Melissa Gauthier

Others Present:

### **I. MEETING CONVENED**

Chair Kressin called the meeting to order at 3:00 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE PREVIOUS MEETING MINUTES**

Motion by Tauer, seconded by VanRaalte to:

**APPROVE THE MINUTES FROM FEBRUARY 11, 2021 AS PRESENTED.**

All ayes, motion carried.

### **III. COMPREHENSIVE COMMUNITY SERVICES UPDATE** **A. CCS STAFF PRESENTATION**

CCS Service Facilitators Hailey Sankey and Rachel Kuester presented the committee with a Power Point presentation discussing the CCS program including what it is, who qualifies, and some of the services provided to clients through this program.

**IV. VACANCY AND RECRUITMENT UPDATE**

Shimeck informed the committee that one of the Mental Health Technician positions has been filled and Miranda Karl will start on March 22<sup>nd</sup>. HSC is still recruiting for the last open MH Technician position. HSC is also currently seeking to fill 3 CCS Service Facilitator positions. Shimeck reported that HSC has not been receiving many resumes for this position and Vargas is working on developing an entry level position for applicants directly out of college to assist them in getting the required hours to be a service facilitator.

**V. COMMUNITY ENGAGEMENT UPDATE**

Shimeck updated the committee on recent community engagement efforts. Shimeck reported that HSC continues to participate in the Social Services joint staffing meetings and in the coalition meetings. Shimeck reported that she met with Megan Pichler from Marshfield Clinic Health Systems to clarify and update the wording used to discuss the Coalition Prevention Set Aside Project related to Substance Abuse Prevention and Treatment Block Grant funds to show that the money is allocated to HSC and used across all three counties. Shimeck will be attending a meeting scheduled with the Forest County Community Coalition on March 18<sup>th</sup> to discuss the prevention dollars.

**VI. OUTPATIENT CLINIC UPDATE**

Shimeck reported that HSC Outpatient Clinic staff met to discuss the citations that were given in the DHS site audit. Shimeck reported the meeting went well and a plan has been developed to correct the issues moving forward. Shimeck reported that Vargas has been instrumental in helping the outpatient staff outline the information that is needed to properly audit the client files to ensure all necessary information is present. There are currently 319 clients being served in MH Outpatient and 171 in AODA/SUD.

**VII. COMMUNITY RECOVERY SERVICES UPDATE**

Shimeck provided an update about the CRS program. Shimeck reported that HSC received an email from DHS for the audit request to review 2 clients. The CRS team was able to gather the information that was requested and get it sent back to DHS within a few days. Shimeck will update this committee once results are received from the state.

**VIII. COMMUNITY SUPPORT PROGRAM UPDATE**

Shimeck provided a CSP update. Shimeck reported that the Mental Health Technicians have completed their trainings and are now going out in the community to work with clients. The Mental Health Techs have been doing a great job of bringing their own skills and strengths to the clients.

Shimeck also reported that 22 clients are currently enrolled.

**IX. EMERGENCY SERVICES PROGRAM UPDATE**

Shimeck reported that she has been in communication with the local jails in regards to taking people off suicide watch. Shimeck reported that there seems to be some confusion on level of responsibility for the jails and HSC due to being governed under different regulations. Shimeck reported that Feest has been in communication with HSC's attorney to clarify HSC's responsibility with the process.

Vargas reported that he has attended a training with NIATx to help improve customer service process through information gathering methods. HSC has worked with NIATx for about 5 years to allow HSC to better understand the agency from a statistical perspective. The emergency services team will work to improve participation and awareness of community supports for emergency services consumers.

**A. EMERGENCY SERVICES REPORT**

The Emergency Services Report was distributed, and Vargas reported that there was a decrease in calls so far in 2021. Vargas also reported that there was an increase in detentions for February, but that was on trend with 2020.

**X. NEXT MEETING DATE**

Thursday, April 15<sup>th</sup> at 3:00 PM

**XI. ADJOURNMENT**

Chair Kressin adjourned the Behavioral Health Committee meeting at 3:55 P.M.

Respectfully submitted,

Melissa Gauthier  
Administrative Assistant