



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

MINUTES OF THE HUMAN SERVICES BOARD

☐ Regular Board Meeting ☐ Special Board Meeting ☒ Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, September 12, 2019 at 2:00 P.M.

Person Taking Minutes: Jessica Kaul

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Jenny Henkel, Dick Johns, Paul Spencer, Jr., Nancy Tauer, Charlie Rayala, Tom Rudolph

Members Excused: Ron Kressin, Alan VanRaalte

Members Absent: Maggie Peterson

Staff Present: Tamara Feest, Donna Shimeck, Chuck Lechmaier, Hailey Sankey

Others Present:

I. MEETING CONVENED

Vice Chair Rayala called the meeting to order at 2:00 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Rudolph, second by Spencer to:

APPROVE THE MINUTES AS PRESENTED FROM AUGUST 15, 2019.

All ayes, motion carried.

III. VACANCY & RECRUITMENT UPDATE

Shimeck informed the Committee that interviews for the Mental Health Therapist position were completed and an offer was made but declined. This position remains open. Shimeck updated the committee about the ESP Service Facilitator vacancy. Interviews have been completed and an offer will be made.

IV. EARLY SERIOUS MENTAL ILLNESS GRANT

A. Presentation

Mental Health Rehabilitation Specialist Hailey Sankey presented to the committee about her work. Sankey explained that her current caseload consists of clients age 15-25 who have been diagnosed with an Early Serious Mental Illness. She highlighted the team-based approach that the behavioral health department takes, as well as the efficiency of providing most of the services in-house. The committee members followed up with questions.

B. Update

Shimeck updated the committee about the State's extension of the ESMI grant. The grant has been extended for an additional year, meaning an additional \$25,000 in funding. Shimeck noted the focus will remain the same, and the additional funds will allow for further training as well as assist in funding part of Sankey's position.

V. COMPREHENSIVE COMMUNITY SERVICES PROGRAM UPDATE

Shimeck explained to the committee Lac du Flambeau's intention to discontinue their CCS program. LDF has 31 clients and hoped to transfer these clients to HSC by 9/30/19. Shimeck explained her concerns about the timing and cost reconciliation. She noted that several meetings are scheduled between HSC, LDF, and the State.

Feest discussed a phone conversation that was held with LDF. She and others are working to draft a list of questions for a face-to-face meeting with LDF later in September.

VI. ALCOHOL AND DRUG ABUSE PREVENTION UPDATE

Shimeck provided the committee with an update about the Substance Abuse and Prevention Block Grant. She noted that a portion of the grant is used to fund prevention efforts. Among others, HSC is working on prevention efforts via billboards, medication disposal events, and medication lockboxes. Forest County middle schools have also purchased the Botvin LifeSkills Training curriculum, which can help schools teach students healthy coping mechanisms and aid in the prevention of alcohol, tobacco, and other drug use.

VII. OUTPATIENT CLINIC UPDATE

A. Telehealth Survey Results

Shimeck discussed the feedback and results from the June through August Telehealth Surveys.

VIII. EMERGENCY SERVICES PROGRAM UPDATE

A. Crisis Bed/Emergency Services Report

The Crisis Bed utilization report for August was distributed and discussed. Shimeck also noted that Winnebago Mental Health Institute has raised their rates. Several counties are submitting waiver requests to the governor asking to waive the federal rule which excludes institutional stays from Medicaid for peoples aged 22 – 64. This would help decrease our hospitalization costs.

B. Access Workgroup Pilot Project

Shimeck updated the committee about her work with the Office of Children's Mental Health Access workgroup. Shimeck informed the committee that we are piloting a crisis card the workgroup is developing. Shimeck noted that the Office of Children's Mental Health received a small grant to cover cost of printing the crisis cards and for hosting a "kick-off" assembly with the school that will pilot this program. An assembly has been planned with Northland Pines and will take place on September 23rd.

C. ESP Quality Improvement Grant Update

Shimeck shared that now that school is back in session, meetings with schools about the Quality Improvement Grant will resume.

IX. DISCUSS/APPROVE JOB DESCRIPTIONS

Feest discussed with the committee the five new behavioral health positions that are proposed and were moved forward by the Personnel committee. She noted the positions were budgeted for in the 2020 budget. Positions are as follows:

- A. CCS Mental Health Professional
- B. PT Rehabilitation Specialist
- C. Behavioral Health Department Secretary
- D. Women's Grant Therapist
- E. Women's Grant Service Facilitator

Motion by Spencer, seconded by Tauer to:

APPROVE AND FORWARD TO BOARD NEW BEHAVIORAL HEALTH POSITIONS A-E AS PRESENTED.

All ayes, motion carried.

X. NEXT MEETING DATE

Thursday, October 10, 2019 at 2:00 P.M

XI. ADJOURNMENT

There being no further business, Rayala

ADJOURNED THE MEETING.

Meeting adjourned at 2:54 P.M.

Respectfully submitted,

Jessica Kaul, Administrative Assistant